



This booklet has been provided by Peter Tobin Funerals to assist you, your family and eventually us to arrange a funeral that is appropriate and reflects your life and the wishes of your loved ones.

As individuals we wish to be remembered in different ways. This can be achieved by placing emphasis on certain aspects and areas of our lives.

This booklet will hopefully help to prepare a funeral that will reflect your life or the life of a loved one in a way that will have meaning for those family and friends who are left behind.

This booklet can be used immediately prior to, or following a death, while making pre paid arrangements or just as a way of recording your wishes for your family. It can be given to your funeral director if you desire or be kept somewhere safe where it can be accessed easily by your family.



DOVETON PARK FUNERAL CENTRE

1251 Doveton Street Ballarat Victoria 3350

TEL 03 5333 3101 FAX 03 5331 2340

EMAIL info@petertobinfunerals.com.au

www.petertobinfunerals.com.au



Peter  Tobin
FUNERALS

FUNERAL PLANNING GUIDE



PERSONAL AND FAMILY DETAILS:

Name: _____

Date of birth: _____

Place of birth: _____

Date of arrival if born overseas: _____

Address: _____

Phone numbers: _____

Occupation: _____

Religion: _____

Aboriginal Torres Strait Islander

PENSION DETAILS:

Centrelink Veteran Affairs

Details: _____

Reference number: _____

CURRENT MARITAL STATUS:

Married Single

Divorced Widowed

Marriage details: _____

1st: Where: _____

When: _____

To Whom: _____

Age: _____

Children: _____

2nd: Where: _____

When: _____

To Whom: _____

Age: _____

Children: _____

3rd: Where: _____

When: _____

To Whom: _____

Age: _____

Children: _____

FAMILY MEMBERS OR RESPONSIBLE PERSONS FOLLOWING MY DEATH:

Name: _____

Address: _____

Phone number: _____

Executor:

Name: _____

Address: _____

Phone number: _____

My will is located at: _____

THE FUNERAL SERVICE:

I would like my funeral service to be held at:

The Doveton Park Funeral Centre

Church

Other Venue: _____

AND THE CELEBRANT/CLERGY TO BE:

Name: _____

BURIAL/CREMATION DETAILS:

I would like to be

Buried Cremated

Cemetery/Crematorium: _____

I already have an existing grave/memorial at: _____

The deed holder/applicant is: _____

I WOULD LIKE THE DEATH AND FUNERAL NOTICES TO APPEAR IN:

The Courier The Herald Sun

The Age Other newspapers (note below)

I would prefer a private funeral and notices only to appear in the newspaper following the service.

FLORAL REQUESTS:

Flowers welcome No flowers

In lieu of flowers I would like people to donate to charity or other organisation

Casket/coffin flowers are to include

MUSIC REQUESTS:

I would like to include the following music/songs/hymns:

READING REQUESTS:

I would like to include the following:

Readings Poems

OTHER REQUESTS:

Viewing Memorial Book

Refreshments Photo Presentation/slideshow

Photo Board Orders of Service/Mass Booklets

SOME THINGS TO THINK ABOUT TO MAKE MY FUNERAL SPECIAL:

Light a candle and/or invite family and friends to light or hold candles

Display special objects or memorabilia

Audio record the service

Video or photograph the service

Listen to voice recordings

Use live music

Gather at alternate venues or hold the service outside or at home

Gather in the evening or early morning

Escort the cortege with a significant vehicle

Invite people to participate

Use and/or release balloons

Bring or use flowers from a home garden (or vegetables or fruit if you wish)

Include your special pet in the service

Decorate or paint the coffin

Display flags or sports team colours or symbols

Use soil from a significant place at the grave

Throw flowers, petals or other appropriate items into the grave

Create a theme or colour scheme

Present flowers or gifts to those attending

Have a viewing at home

Place personal items in the coffin

Create memorial cards with your own personal message to present either during or after the funeral

Organise alternate venues or a picnic for refreshments following the service

MORE PERSONAL DETAILS:

Life achievements: _____

Special memories: _____

Important people in my life: _____

Hobbies and interests: _____

Education: _____

Business / work involvement: _____

Childhood memories: _____

Readings/poems/letters that have meaning to me: _____

Community/military associations: _____

Other important information: _____

NOTES

This is by no means a comprehensive list of ideas that are available to you for a funeral service. The list is only limited by your imagination.

If there is something that you would like to include in your funeral arrangements please feel free to contact Peter Tobin Funerals to see if we can accommodate your wishes.

